HARRIS COUNTY DEPARTMENT OF EDUCATION



Texas Comptroller Leadership Circle Platinum Member

HIGHLIGHTS of INTERIM FINANCIAL REPORT July 31, 2014

BUDGET AMENDMENT REPORT for the August 19, 2014 Board Meeting

unaudited) Prepared by Business Support Services Division

Always Taking Care of Business!

Posted on our website at http://www.hcde-texas.org/default.aspx?name=BusinessServicesHome

Linked from State Comptroller's website

http://www.texastransparency.org/local/schools.php



INTERIM FINANCIAL REPORT (unaudited) GENERAL FUND Balance Sheet at July 31, 2014



	ACTUAL
ASSETS	
Cash and Temporary Investments	\$ 28,433,084
Property Taxes-Delinquent at September 1, 2013	1,050,756
Less: Allowances for Uncollectible Taxes	(31,523)
Due from Federal Agencies	182
Other Receivables Inventories	2,112,215
Deferred Expenditures	149,524
Other Prepaid Items	- 24,665
TOTAL ASSETS:	\$ 31,738,902
LIABILITIES	
Accounts Payable	27,844
Bond Interest Payable	-
Due to Other Funds	-
Accrued Wages	-
Payroll Deductions	411,564
Due to Other Governments	-
Deferred Revenue	1,055,310
TOTAL LIABILITIES:	\$ 1,494,718
FUND EQUITY	
Unassigned Fund Balance	12,422,973
Non-Spendable Fund Balance	146,918
Restricted Fund Balance	518
Committed Fund Balance	1,108,000
Assigned Fund Balance	7,491,716
Excess(Deficiency) of Revenues & Other Resources	5,429,171
Over(Under) Expenditures & Other Uses	
TOTAL FUND EQUITY:	\$ 26,599,296
	0.044.000
Fund Balance Appropriated Year-To-Date	3,644,888
TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE:	\$ 31,738,902

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INTERIM FINANCIAL REPORT (unaudited) ASST. SUPERINTENDENT FOR BUSINESS SERVICES' MESSAGE As of July 31, 2014



The audited General Fund balance at 9/1/13 is \$24,815,013 Assigned: \$ 10,044,231 Unassigned: \$ 13,098,845

As of 7-31-2014, the estimated activity is: As the end of the year close is completed, a budget amendment will be submitted to the board for items assigned, restricted and committed that will roll forward into FY 2014

Description	9/1/2013	Appropriated YTD	Estimated Balance	
Non-Spendable	\$ 146,918	\$-	\$ 146,918	
Restricted	117,019	(116,501)	518	
Committed	1,408,000	(300,000)	1,108,000	
Assigned	10,044,231	(2,552,515)	7,491,716	
Unassigned	13,098,845	(675,872)	12,422,973	
Total Fund Balance	\$ 24,815,013	\$ (3,644,888)	\$21,170,125	

INTERIM FINANCIAL REPORT (unaudited) As of July 31, 2014

Financial Ratios

- Level One Indicator of financial strength
- Level Two Indicator of efficient leverage
- Level Three Indicators of efficiency
- Level Four Indicator of revenue growth

INTERIM FINANCIAL REPORT (unaudited) As of July 31, 2014 Indicator of Financial Strength

Percent of Fu	Ind Balance to G/F	Working Ca	apital Ratio
Expend	litures Ratio	What is the cash flo	w availability for
•	cent of rainy fund alance?		nization?
Unassigned	Fund Balance \$12,422,97	Total Curren Less Total Li	I
Total G/F	Expenditures \$38,763,740	31,738,902 – 1,494,717	\$30,244,184
Goal : Benchmark: Danger:	> 30% of G/F Exp. 10% to 29% Under 10%		00,000 to \$15M < \$10M
32% FY14	33% FY13	\$30M FY14	\$30M FY13
Details on Schedule Budgeted 26%	23	Details on S Budge \$18	ted

INTERIM FINANCIAL REPORT (unaudited) As of July 31, 2014 Indicator of Efficient Leverage Reserves

Unassigned Fund Balance Ratio	Debt to Income Ratio		
How much is available in reserves?	What is the ability of HCDE to cover its debt payments?		
Unassigned Fund Balance \$12,422,97	Annual Principal and Interest Payments on Term Debt and Capital Leases \$2,274,038		
Total Fund Balances \$30,244,184	G/F Revenue Less Facility Charges \$44,192,910 – \$4,349,375		
Goal : >75% Benchmark: 50% to 75% Danger: <50%	Goal :<25% of annual revenue		
41% FY14 42% FY13	6% FY14 6% FY13		
Details on Schedule 1 Budgeted 52%	Details on Schedule 5 Budgeted 7%		

INTERIM FINANCIAL REPORT (unaudited) As of July 31, 2014 Indicators of efficiency

• Tax Revenue to Total Revenue Ratio	Indirect Cost to Tax Ratio		
How efficient is HCDE at leveraging local taxes?	How much dependency on indirect cost from grants?		
Total Tax Revenue \$19,843,938	Indirect Cost General Fund \$1,334,025		
Total Revenue \$78,871,028	Total General Fund Revenues \$44,192,910		
Goal : < 20% of revenue Benchmark: 20% to 30% Danger: More than 30%	Goal : >5% Benchmark : 2% to 5% Danger : Under < 2%		
27% FY14 23% FY13	3% FY14 4% FY13		
Details on Schedule 2 Budgeted 22%	Details on Schedule 3 Budgeted 5%		

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INTERIM FINANCIAL REPORT (unaudited) As of July 31, 2014 Indicator of revenue growth

	Fee for Se	ervice Revenue Ratio	Fee for Service Revenue Growth		
	How are rever	nues spread across All	Ratio		
		Funds?		rket growth for fee services?	
	Total Fee for Service	e Revenues (G/F) \$21,528,432	Service	urrent Year Less Fee for es Last Year	
	Total Rev	enues \$74,871,028	\$21,528,432 – 20,488,030 Fees for Service Last Year \$19,652,142		
	Goal : > 30% of annual revenue Benchmark: 10% to 29% Danger: Under 10%		Goal : Benchmark : Danger :	<pre>Last Year \$19,052,142 >3% + growth</pre>	
	29% FY14	25% FY13	5% FY14	6% FY13	
Details on Schedule 13- Budgeted 25%			Details	s on Schedule 13- Budgeted 6%	9

FY 2013-14 FUND BALANCE – BUDGETED ACTIVITY

	100	
	100	
2	_	
2		
	-	

FUND BALANCE CATEGORY	Sept 1, 2013 Beginning Unaudited	September- January 2014	April 2014	May-June 2014	July 2014	Est. F/Bal 8-31-14
Inventory	120,424					120,424
Asset Replace Schedule	1,500,000					1,500,000
Bldg & Vehicle Replacement Schedule	1,475,000	(369,200)				1,105,800
Carryover encumbrances	237,958					237,958
Deferred Revenue – HP Schools	103,300					103,300
Deferred revenues	26,494					26,494
Emp. Retire Leave Fund	1,250,000			(300,000)		950,000
PFC Construction	1,200,000		(1,000,000)			200,000
Early Childhood Intervention Funding	1,100,000	(778,000)				322,000
Insurance Deductibles	500,000					500,000
NEW Payroll System	295,000			(200,000)		95,000

FY 2013-14 FUND BALANCE – BUDGETED ACTIVITY

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-	F	

FUND BALANCE CATEGORY	Sept 1, 2013 Beginning Unaudited	September- January 2014	April 2014	May-June 2014	July 2014	Est. F/Bal 8-31-14
PFC Lease payment	807,915					807,915
Preschool Preparedness Initiative Program	1,500,000					1,500,000
Program start up	50,000	(50,000)				0
Local Construction Fund 170	452,225			(155,315)		296,910
QZAB Renovation Projects	117,019	(116,501)				518
QZAB bond payment	697,833					697,833
Safe & Secure Schools Project	125,000					125,000
Unemployment Liability	158,000					158,000
Total Reserves:	11,716,168	(1,313,701)	(1,000,000)	(655,315)		8,747,152
Unassigned:	13,098,845	(445,530)			(230,342)	12,422,973
Total Est. Fund Balance:	24,815,013	(1,759,231)	(1,000,000)	(655,315)	(230,342)	21,170,125

INTERIM FINANCIAL REPORT (unaudited) GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS AND INTERNAL SERVICE FUNDS

Revenues

Budget to Actual at July 31, 2014

Fund	Budget	Received/Billed	%
General Fund	\$ 48,334,338	44,192,910	91%
July is the end of the 11th month or approximately 91% of t	the fiscal year.		
(1) This amount includes accounts receivable billed.			
Special Revenue Funds	38,775,369	23,685,012	61%
Most grant periods differ from fiscal year. (2) Grants are on monthly reimbursement basis; subsequently billed			
Debt Service Fund	2,653,751	2,274,038	86%
(3) This fund has activity in February (interest and principal	payments) and in		
August (interest only payment).			
PFC Fund	-	11	0%
Trust and Agency Fund	-	3,303	0%
Worker's Comp. Fund	464,082	366,329	79%
Internal Service Fund	5,656,446	4,349,424	77%
Total as of the end of the month	\$95,883,986	\$74,871,028	78%

INTERIM FINANCIAL REPORT (unaudited) GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS and INTERNAL SERVICE FUNDS

Expenditures

Budget to Actual at July 31, 2014

Fund	Budget	Encumbered/Spent	%
General Fund	\$51,979,226	\$38,763,740	79%
(1) Encumbrances as of the end of the month total.		2,358,673	Encumbrances
July is the end of the 11th month or approximately 91% of the	e fiscal year.		
Special Revenue Fund	38,775,369	26,628,374	73%
(2) Encumbrances as of the end of the month total.		1,830,815	Encumbrances
Most grant periods differ from fiscal year.			
Debt Service Fund	2,653,751	2,274,038	86%
(3) This fund has activity in February (interest and principal pa	yments) and in		
August (interest only payment).			
PFC Fund	-	10	0%
Trust and Agency Fund	-	4,768	0%
Worker's Comp. Fund	464,082	188,925	41%
Internal Service Fund	5,656,446	4,786,672	85%
Total as of the end of the month	\$ 99,528,874	\$76,836,014	77%

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 Donations Report * All Funds as of July 31, 2014

MONTH	CASH	IN-KIND	TOTAL
September	\$230.00	\$602.50	\$832.50
October	0.00	\$19,100.62	\$19,100.62
November	\$1,000.00	\$2,500.00	\$3,500.00
December	\$874.57	\$2,140.64	\$3,015.21
January	\$500.00	\$4,374.40	\$4,874.40
February	0	\$2,645.00	\$2,645.00
March	0	0	0
April	\$530.27	\$3,262.90	\$3,793.17
Мау	\$90.00	\$23,250.00	\$23,340.00
June	0	\$37,589	\$37,589
July	\$6,151.86	\$518	\$6,669.86
August			
Total:	\$9,376.70	\$102,134.92	\$105,359.76

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 Donations Report * All Funds as of July 31, 2014



HCDE Donation/Sponsor Report

		CENTER FOR GRANTS DEVELOPMENT ON BEHALF OF HCDE DIVISIONS						
		July 1st through July 31st, 2014						
						Cash	In-kind	
Donor Last Name	Donor First Name	Organization/Division	Site	Sponsored Division	Description of Donation	Totals	Totals	Totals
Donations								
Lisa	Hedge	Texas Art Supply	HCDE	ISS	Scholastic Art & Writing Awards	\$5,000.00		\$5,000.00
Garcia	Adolfo	Adolfo's Printing LLC	HCDE	CPI	Print HCDE poster calendars at no charge		\$518.00	\$518.00
Sponsors								
Tarpley	Mark J.	RBC Capital Markets, LLC	HCDE	Business Services	· · · · ·	\$450.17		\$450.17
Fisk	Patrick	School Specialty		Business Services	School Finance Council Meeting Lunch (6/23/14)	\$201.69		\$201.69
Guzman	Miriam	" "	HCDE	Business Services	11 11	" "		"
					Sponsored ENRICH Social Event			
Heuer	Bill	LTS Education Sytems	HCDE	CASE	Expenses	\$500.00		\$500.00
					TOTALS	\$6,151.86	\$518.00	\$6,669.86

Legend: HCDE=Harris County Department of Education; ISS=Instructional Support Services

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS COMPARATIVE ANALYSIS Fiscal Year-To-Date at July 31, 2014



See Tax Calculator at \rightarrow <u>http://www.hcde-texas.org/default.aspx?name=TaxCalculator</u>

	August	September October		Мау	June	July
	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
	TAX RATE					
		r	1			
Proposed Collections Tax Year 2012	0.006358	0.006358	0.006358	0.006358	0.006358	0.006358
Certified Taxable Value per HCAD *	\$ 255,510,232,852	\$ 291,734,641,998	\$ 305,728,975,367	\$ 316,203,175,158	\$ 315,943,151,629	\$ 315,652,193,704
Values under protest or not certified	47,628,019,827	22,834,202,254	10,580,483,023	262,845,239	209,351,177	173,080,660
l	303,138,252,679	314,568,844,252	316,309,458,390	316,466,020,397	316,152,502,806	315,825,274,364
/ Rate per Taxable \$100	3,031,382,527	3,145,688,443	3,163,094,584	3,164,660,204	3,161,525,028	3,158,252,744
X Tax Rate	19,273,530	20,000,287	20,110,955	20,120,910	20,100,976	20,080,171
X Estimated 99% collection rate	19,080,405	19,800,284	19,909,846	19,919,700	19,899,966	19,879,369
· Dalia muant Tau Oalla stiana						
+Delinquent Tax Collections	270,000	260,000	260,000	260,000	260,000	260,000
+Special Assessments	10,000	10,000	10,000	10,000	10,000	10,000
+ Penalty & Interest	130,500	130,500	130,500	130,500	130,500	130,500
Estimated Current Tax Available	\$ 19,490,905	\$ 20,200,784	\$ 20,310,346	\$ 20,320,200	\$ 20,300,466	\$ 20,279,869
	φ 13,430,303	φ 20,200,704	φ 20,010,040	φ 20,320,200	φ 20,000,400	φ 20,273,003

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS Fiscal Year-To-Date at July 31, 2014 (11th month/12 month)



TAX YEAR 2013 COLLECTION SUMMARY							
DESCRIPTION	BUDGET	CURRENT MONTH	Y-T-D	BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET		
REVENUES:	BODGET	MONTH	1-1-0	(OVER) / UNDER			
Current Tax	\$19,080,405	\$20,882	\$19,659,234	(\$578,829)	103%		
Deliquent Tax *	270,000	62,202	205,687	64,313	76%		
Penalty & Interest	130,500	17,269	160,832	(30,332)	123%		
Special Assessments and							
Miscellaneous*	10,000	1,453	184,704	(174,704)	1847%		
Subtotal Revenues:	\$19,490,905	\$101,807	\$20,210,457	(\$719,552)	103.7%		
DESCRIPTION	BUDGET	CURRENT MONTH	Y-T-D	BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET		
EXPENDITURES:							
LESS: HCAD Fees	\$155,000	\$0	\$150,909	\$4,091	97%		
LESS: HCTO Fees	402,097	1,819	371,718	30,379	1%		
Subtotal Expenditures:	\$557,097	\$1,819	\$522,627	\$34,470	3%		
Net Tax Collections:	\$18,933,808	\$99,988	\$19,687,830	(\$754,022)	104.0%		

a) 2013 Tax Rate = \$0.006358/\$100 Property Assessment/Appraisal - --> Annual Tax on a \$179,950 - \$35,990 = \$143,960/100 x .006358 = Residential Property = \$9.15 (net of 20% homestead exception .)

b) \$538,500/\$19,490,905 = 2.8% Collection and assessment costs

INTERIM FINANCIAL REPORT (unaudited) INTERIM CURRENT TAX REVENUE ESTIMATES REPORT July 31, 2014



	SCENARIO (1) APPRAISED VALUE HCAD		SCENARIO (2) OWNER'S VALUE OWNER REQUESTED	со	SCENARIO (3) EST FINAL VALUE MMITTEE RECOMMENDE	Đ
Property Use Category Recap-Certified To Date -Report:						
Taxable value	\$315,479,113,044		\$315,479,113,044		\$315,479,113,044	
PLUS: Uncertified Roll Summary Report: Scenario (1) Appraised value Scenario (2) Owner's value Scenario (3) Estimated final value	2,040,651,153 - -	_	- 1,797,815,803 -	_	- - 173,080,660	
Total taxable value, Certified and Uncertified:	\$317,519,764,197	(A)	\$317,276,928,847	(A) _	\$315,652,193,704	(A)
Calculate Interim Current Tax Revenue Estimate: (A) divided by 100 Current Tax Rate 2014 Interim Current Tax Revenue Estimate, 	\$3,175,197,642 X 0.006358	• •	\$3,172,769,288 X 0.006358	• •	\$3,156,521,937 X 0.006358	• •
at 100% Collection Rate, (B) X (C)	\$20,187,907	(D)	\$20,172,467	(D)	\$20,069,166	(D)
4) Interim Tax Rev Estimate @ 99% Collection Rate:	\$19,986,028	(E)	\$19,970,742	(E) _	\$19,868,475	(E)
Comparison of Interim Tax Rev Estimate @ 99% Collection Rate with Interim Current Tax Revenue Est: Interim Current Tax Revenue Estimate Over/(Under) Current Tax Revenue, Currently Budgeted:						
Interim Current Tax Revenue Estimate (E)	\$19,986,028	(E)	\$19,970,742	(E)	\$19,868,475	(E)
LESS: Tax Revenue, Currently Budgeted Total Interim Current Tax Revenue Estimate Over/(Under)	\$19,490,905	(F)	\$19,490,905	(F) _	\$19,490,905	(F)
Current Tax Revenue, Currently Budgeted, (E) - (F):	\$495,123	-	\$479,837	_	\$377,570	
Total Current Tax Revenue Received, July 2014, 1993-571100**:	\$19,659,233	-	\$19,659,233	-	\$19,659,233	

INTERIM FINANCIAL REPORT (unaudited) DISBURSEMENTS – ALL FUNDS July 2014



DESCRIPTION	DISBURSEMENTS	AMOUNT
All Funds	644 Checks	\$1,984,620.60
P Card – June 2014	389 Transactions	58,248.26
Bank ACH - payroll liabilities	4 Transfers	1,355,305.75
	Total:	\$3,398,174.61

Notes:

(A) All Purchase Orders and Payment Authorizations are reviewed before disbursement.

(B) All Procurement Card charges are reviewed by cardholder, supervisor, and business office staff each month.

(C) A report on CH Local expenditures is included in the monthly report.

INTERIM FINANCIAL REPORT (unaudited)

Segment Division Data

As of July 31, 2014

BUDGET MANAGER TITLE	Revenues	Tax Subsidy	Expenditure and Encumbran	Includes Tax subsidy Variance	w/o Tax Profit Ratio	Profitability Variance
Alternative Certification	\$ 199,534	<mark>\$</mark> 94,748	\$ 314,861	\$(20,579)	-58%	\$(115,327)
Choice Partners Cooperative	2,693,120	-	1,528,367	1,164,753	43%	1,164,753
Records Management	1,138,826	220,505	1,385,828	(26,497)	-22%	(247,002)
Special Education - Therapy Services	7,387,276		7,284,038	103,239	1%	103,239



HIGHLIGHTS Of BUDGET AMENDMENT REPORT August 19, 2014 Board Meeting



(unaudited)

Amendments

Texas Comptroller Leadership Circle Platinum Member

General Fund = \$ 1,081,887

Special Revenue Funds = \$6,077,773

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 BUDGET AMENDMENT REPORT August 19, 2014 General Fund



GENERAL FUND (199)

Center for Safe & Secure Schools (CSSS) Increase revenues and expenditures-Revised Revenue Projections New Contracts-La Marque ISD 9,736 Increase revenues and expenditures-Revised Revenue Projections New Contracts-La Porte ISD 8,340 Increase revenues and expenditures-Revised Revenue Projections New Contracts-Port Arthur ISD 20,848 Total CSSS 38,924 **Department Wide (DW) and Various Divisions** Increase Expenditures Various Divisions-Legal Fee 142,215 Decrease Department Wide-Distribute Budget for Divisions Legal Fees (142, 215)Total DW and Various Divisions 0

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 BUDGET AMENDMENT REPORT August 19, 2014 General Fund



Department Wide (DW) Increase revenues and expenditures-Set up budget for Indirect Cost Americorps FY 15 Grant 9,818 Increase revenues and expenditures-Set up budget for Indirect Cost 21st Century Cycle 7 (fund 265-5) 24,334 Increase revenues and expenditures-Set up budget for Indirect Cost 21st Century Cycle 8 (fund 266-5) 19,030 Increase revenues and expenditures-Set up budget for Indirect Cost Head Start Hogg Found (fund 496-4) 3,562 Increase expenditures-Increase Transfers Out ECI Additional Funding-Based on revised projections 667,402 **Total Department Wide** 724,146

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 BUDGET AMENDMENT REPORT August 19, 2014 General Fund



Retirement Leave Benefits

Increase Retirement Leave Benefits for Additional Retiree Projections FY 14 (From Committed Fund Balance)	
Committee Fund Dalance	150,000
Total Retirement Leave Benefits	150,000
TRS On Behalf	
Increase revenues and expenditures-Revised Projections	150,000
Total On Behalf	150,000
Special Schools-ABC West	
Increase revenues and expenditures- Revised Revenue Projections	18,817
Total Special Schools-ABC West	18,817
	10,017

Total GENERAL FUND:

\$ 1,081,887

INTERIM FINANCIAL REPORT (unaudited) FY 2013-14 BUDGET AMENDMENT REPORT August 19, 2014 Special Revenue Fund	
Cooperative for After School Enrichment (CASE)	
Increase revenues & expenditures-Americorps FY 15 Grant (Fund 255-5)	311,024
Increase revenues & expenditures-21st Century Cycle 7 FY 15 Grant (Fund 265-5)	2,182,188
Increase revenues & expenditures-21st Century Cycle 8 FY 15 Grant (Fund 266-5)-NEW	2,164,053
Increase revenues & expenditures-Local Americorps Fees-Revised Projections (Fund 497-4)	7,000
Increase revenues & expenditures-Local City of Houston Grant (Fund 467-4)	550,000
Total CASE	5,214,265
Early Childhood Intervention (ECI)	
Increase revenues and expenditures-Students Served Adjustment From ECI DARS (Fund 289-4)	
Readjusted	107,783
Increase revenues and expenditures-Students Served Adjustment From ECI DARS (Fund 389-4)	40,400
Readjusted	46,193
Increase revenues and expenditures-Students Served Adjustment From ECI DARS (Fund 481-4) Readjusted	6,506
Increase revenues and expenditures-Transfers In Addl ECI Funding Based on Revised Projections	0,000
(481-4)	667,402
Total ECI	827,884
Head Start	
Increase revenues & expenditures-Hogg Foundation FY 15 Year 2 (Fund 496-4)	35,624
Total Head Start	35,624

Total SPECIAL REVENUE FUNDS:

<u>\$ 6,077,773</u>

INTERIM FINANCIAL REPORT (unaudited)

I certify that the foregoing information is true and accurate to the best of my knowledge.

/s/ Jesus J. Amezcua, CPA, Asst. Supt. for Business Support Services /s/ Rosa Maria Torres, Chief Accounting Officer

/s/ John Weber, MBA, RTSBA, Accounting and Reporting Compliance Officer

/s/ Antonia Yvette Hamm, RTSBA, Accounting Manager

